

**HONG WEN SCHOOL**  
**Request for School Bus Services**

To:

Phua Swee Sun &/Or Serene an Poh Tin  
Contact no. 9698 9908  
Contact person: Serene Tan  
Contact Email: Hongwenschoolbus@gmail.com

**NOTE:** The Terms and Conditions Governing this Request for School Bus Services are set out in **Annex A** of the Agreement for Appointment of School Bus Operator to Provide School Bus Services dated **19 Aug 2019** and are reproduced below. The parent/guardian is to submit this Request to the School Bus Operator by **30 Sept 2022** via email.

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Name of Child: \_\_\_\_\_ Class (2022): \_\_\_\_\_

Home Address: \_\_\_\_\_ (S) \_\_\_\_\_

Contact Number: (Home) \_\_\_\_\_ (HP) \_\_\_\_\_ (HP) \_\_\_\_\_

Please tick accordingly:

- One-way (To school)                       Two-way
- One-way (Back home)                       Supplementary Class/CCA. Please indicate day:

\_\_\_\_\_

If the pick-up/drop-off addresses are different from the above address, please indicate:

Pick-up address: \_\_\_\_\_ (S) \_\_\_\_\_

Drop-off address: \_\_\_\_\_ (S) \_\_\_\_\_

I consent to the School Bus Operator using the abovementioned information for the purpose of providing School Bus Services and also consent to the School Bus Operator disclosing such information to the School.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Name of Parent/Guardian

\_\_\_\_\_  
Date